



# VERNHAM DEAN PARISH COUNCIL

Chairman: Cllr John Hale

Clerk: Mrs Miriam Edwards  
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## MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

Monday 12<sup>th</sup> January 2026 at 7.30pm, held at the Millennium Hall, Vernham Dean.

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### Councillors present:

Cllr John Hale (Chairman)  
Cllr Julie Drury (Vice Chairman)  
Cllr Nigel Palmer

Cllr Glenn Tollett  
Cllr Glynn Seymour  
Cllr David Christy  
Clerk

### **53. APOLOGIES FOR ABSENCE**

53.1 Apologies were received from Cllrs Adrian Butt, Haydn Watkins, Borough Councillor Phil North.

### **54. DECLARATIONS OF INTEREST**

54.1 There were no declarations of interests relating to items on the agenda, or requests for dispensations, in accordance with the Council's code of conduct.

### **55. MINUTES OF THE PREVIOUS MEETING**

55.1 Councillors agreed and approved the minutes of the parish council meeting which was held on 10<sup>th</sup> November 2025, and which were signed by the Chairman.

### **56. ACTIONS ARISING**

- 56.1 Footpath from Hen Barn Corner, Upton to Upton Manor – the whole path was proving impassible especially as the summer growth continued. Three landowners identified. Cllr Palmer to follow up.
- 56.2 Footpath 2 (Vernham Street by Fowlers Farm) and the replacement of three stiles with gates. Cllr Drury had spoken to the owner of Fowlers Farm, whose preference was to leave it as it was but if funding was available, they would prefer wooden kissing gates and to have further conversation with the Parish Council about the project. CIL money could possibly be available. *Cllr Watkins and clerk to pursue grant funding and perhaps look at a bigger project to enable CIL funding to be released. Cllr Drury to keep the owner updated.*
- 56.3 The condition of the noticeboard at the Bury Dene was raised, requiring some attention and repainting. Repainted and oiled.
- 56.4 Drainage mound, Bury Dene - the County Council had confirmed it was the financial responsibility of the Parish Council to maintain this area, but in the interest of a collaborative approach, the County Council was willing to fund the first grass cut at the start of the cutting season, after which maintenance would need to be taken forward by the Parish Council. Should the mound remain unmanageable following the initial clearance, the County Council would look to explore options such as new grass seed or re-turfing.



## VERNHAM DEAN PARISH COUNCIL

- 56.5 Flooding Hen Barn Corner – Cllr Palmer had contacted Kirsty North who would continue asking the engineers to look at the issue.
- 56.6 The pavilion clock had been repaired – with thanks to Mr Britten.

### **57. PUBLIC PARTICIPATION**

- 57.1 There were 6 members of the public at the meeting.

### **58. PLANNING**

- 58.1 There were no planning matters for discussion. One application to reduce the crown of a walnut tree had been decided prior to the meeting.

### **59. COUNCILLORS' UPDATES**

- 59.1 Cllr Tollett updated that he had purchased foam for the ceiling of the storage containers behind the pavilion which would be completed in the spring in the better weather, to stop the condensation.
- 59.2 Cllr Palmer updated that the empty Crown PH at Upton was finally up for sale with the freehold being sold for £525,000. No change of use had been submitted to the planning authority. The village was considering approaching the estate agents to register interest in the building and there had been a rumour that someone was interested in keeping it as a pub.  
Cllr Palmer was asked to find out from the village regarding it being registered as a community asset which the Parish Council would support, although could not be involved.
- 59.3 Cllr Drury updated that Flowers Farm was still up for sale and the thatched barn was still in the same poor state.
- 59.4 Cllr Drury reported that the potholes in Bowers Lane were getting increasingly worse. There was already an action pending on the portal for them to be repaired, but she was unable to add any more to it.
- 59.5 Cllr Palmer added that on the Hen Barn corner the road edge was still very dangerous. To be monitored with HCC.
- 59.6 Cllr Drury updated that the grit on the corner by the church had been used – needed refilling. The one at the top of Conholt Hill needed checking. Cllr Hale to check and order via the HCC portal if needed.
- 59.7 Cllr Christy updated that during the recent spell of snow and very frosty weather, the valley road from Vernham through to Hurstbourne Tarrant had not been gritted. He had reported to HCC that it had always been done in the past, and the stretch from Hurstbourne Tarrant to St Mary Bourne had been gritted. The response was that Vernham was a Priority 2, and they were only focussing on Priority 1 routes with various criteria. Vernham Dean had indeed hit two of the criteria including that it is directly connected with another county (Wiltshire) which does grit. The village was gritted as a result, but it wasn't continued down the road to Upton.  
Cllr Hale to speak to Cllr North regarding priority for an isolated village.
- 59.8 Conholt Estate. Cllr Hale spoke about the following:
- Footpath issues – a member of the public was accosted by estate security whilst walking across a public footpath but as a result of contacting the estate manager, there had been an apology and reiteration that members of the public could stop and take photos on a public footpath and were not to be approached negatively.



## VERNHAM DEAN PARISH COUNCIL

Cllr Hale requested that the Parish Council would like to hear of any incidents but with specific facts, including details of vehicles and people, so they could be followed up.

- Road conditions – a meeting was scheduled for the following week involving Tangley & Vernham Dean Parish Councils, HCC Highways, Cllr North and the estate manager from Conholt, to talk about the schedule of repairs to the roads, funded by Conholt. HCC and WCC had to give permission – HCC had responded, but WCC had not been so forthcoming. Decommissioning of the estate works was due to finish at the end of January including conclusion of major works, site and temporary works cleared, and the return to an ordinary estate without building works. The process of repairing the roads could then start, possibly in the spring. Questions were likely to be when would it start, what would it include, and what quality would it be. Last year's works were always known to be temporary to verge edges, which had deteriorated over the winter.

Comment was made that it was felt that the estate was trying to engage to support the village, and that although they weren't always getting everything right, there were signs that they were trying to be helpful.

Cllr Hale mentioned that a resident in Tangley had felt it was not fair for HCC to fund damage caused by planning works in WCC, who should have consulted with HCC. They had gone on further to say that there could be a case of maladministration and had included VDPC as an interested party but was asked to remove any reference that VDPC agreed with their thought process and not be shown to be associated. The route to repair was more likely to be via Conholt estate rather than wait for councils with challenged budgets to get the work to the top of their lists.

- 59.9 Cllr Christy updated on the idea to introduce traffic calming in the village after the crash at the school gates, and whether there was a way to make the road safer for the school and pre-school. Unfortunately, statistics of fatalities were often required as evidence to support the need for calming measures. Introduction of a 20mph speed limit, which had generated almost 50/50 support for and against from the small amount of people who had written to the parish council, would have to be funded by the community along with confirmation of significant support. Comment was made that other measures should be introduced to try to slow traffic, rather than changing the speed limit, which was liable to still be exceeded. The mindset was unlikely to change just because it became 20mph. Mention was made that if a 20mph limit was in force, and a fatality occurred, particularly outside a school, and it could be proved that speed was a factor, the sentence to the driver could be custodial. It was agreed to revisit this topic at the Annual Parish Assembly, and take a vote at that time, as to whether to proceed to the next step of paying £175 for an engineer's survey of what could be introduced, but only if there was sufficient interest and support from the community.



# VERNHAM DEAN PARISH COUNCIL

## **60. CLERK'S REPORT & CORRESPONDENCE**

- 60.1 The HBT noticeboard in Upton was due for return after an extended period of absence for repair and upgrading.
- 60.2 The owner of the field in Vernham Street over which Footpath 7 crossed had repaired the stile but was currently unwilling to install a dog-friendly option owing to the amount of dog mess left in the horse paddock on a regular basis. There was no legislation which meant that landowners must provide access for dogs, purely a stile.

## **61. FINANCE**

- 61.1 Q3 PERFORMANCE MONITORING. Councillors reviewed the financial reports for Q3 2025/26. RESOLVED: no actions required.
- 61.2 Councillors discussed the proposed budget for 2026/27, taking into consideration any anticipated projects which might require funding from the precept. Cllr Hale raised the point that with the impending local government reorganisation coming into force in 2027, the budget would need to continue to increase, to factor in tasks which HCC may no longer prioritise as over 90% of its budget was spent on social care for vulnerable adults and children. Precept increases had been necessary over the last 2 years as it had not been raised for very many years before.  
RESOLVED: Councillors agreed to raise the precept for 2026/27 to £20,000, from £17,000 in 2025/26, and for the Chairman or Clerk to sign the application to Test Valley Borough Council.
- 61.3 Councillors discussed the budget for 2026/27 and agreed a budget of £17,373 to cover necessary Parish Council business.  
Regular contracts over £1000 were also reviewed, and it was agreed that a grass cutting contract was necessary. No offer had been received by Scofell, who had been providing the service for the last few years. The contract would be discussed when received.
- 61.4 On the day of the meeting, the bank balances stood at £49,498.78 with reserves of £44,475.25.
- 61.5 The clerk had circulated the payments made since the last meeting. Cllr Hale agreed them as an accurate record.

TYPE	DATE	PAYEE	AMOUNT	REMARKS
BACS	13/11/25	Fenland Leisure	145.20	Replacement swing seat
BACS	14/11/25	SSE	24.45	Pavilion Electricity
BACS	24/11/25	Kelly Lowth	32.00	Pavilion Cleaning 22.11
BACS	2/12/25	Village Hall	1850.00	Grant
BACS	4/12/25	Tangley PC	18.74	SLR battery replacement
BACS	4/12/25	Mrs M Edwards	320.86	Salary
BACS	4/12/25	HMRC	80.00	PAYE



## VERNHAM DEAN PARISH COUNCIL

BACS	22/12/25	William Woolley	140.00	Dragons Teeth repair
BACS	22/12/25	Mrs M Edwards	16.00	Condolence flowers for resident
BACS	29/12/25	Marcus McGrigor	100.00	Pavilion security bond return
BACS	2/1/256	SSE	59.53	Pavilion Electricity
BACS	12/1/26	Kelly Lowth	32.00	Pavilion Cleaning 10.1
BACS	12/1/26	Tangley PC	159.54	SLR quarterly maintenance
BACS	12/1/26	Mrs M Edwards	256.70	Salary
BACS	12/1/26	Charles Moody	140.00	PAT testing Pavilion

### **62. NEXT MEETING**

62.1 The next ordinary meeting of the Parish Council was due to be held on Monday 9<sup>th</sup> March 2026.

The meeting concluded at 20.36 hrs.

Signed ..... Chairman



# VERNHAM DEAN PARISH COUNCIL



Title	2025/26 Proposed Budget	2025/26 Forecast Total	2026/27 Proposed Budget	Comments
<b>Administration</b>				
Staff Costs	3,903.00	3,853.12	4,007.00	Salary, PAYE - based on 4% annual rise
Millennium Hall hire	270.00	240.00	240.00	£15 p/h x 2 x 6 + 4 hr annual mtg
Stationery/consumables	200.00	110.66	120.00	wreath, APM refreshments
Other expenditure	1,971.00	1,768.00	1,827.00	See sheet 2 for breakdown
Insurance	1,840.00	1,840.52	1,900.00	
Grants	1,550.00	1,900.00	2,000.00	
Training	0.00	0.00	0.00	
<b>SUB TOTAL</b>	<b>9,734.00</b>	<b>9,712.30</b>	<b>10,094.00</b>	
<b>Grounds Maintenance</b>				
Bury Dene misc repairs	-	470.00	500.00	tree work, bench clearance, dragons teeth
Grasscutting	3,000.00	3,340.00	3,500.00	
<b>SUB TOTAL</b>	<b>3,000.00</b>	<b>3,810.00</b>	<b>4,000.00</b>	
<b>General Repairs and Maintenance</b>				
Defibrillator	0.00	0.00	200.00	new pads required
Speed Limit Reminder signs	627.00	651.35	700.00	batteries starting to need replacing
Dog bin emptying	251.00	242.57	255.00	2 bins - Conholt agreed to pay for one
Flood pump maintenance	0.00	0.00	0.00	
<b>SUB TOTAL</b>	<b>878.00</b>	<b>893.92</b>	<b>1,155.00</b>	
<b>Playing Fields Association</b>				
Play equipment & repairs	0.00	0.00	0.00	2 x new swings from asset reserve fund - fitted FOC
Play equipment inspection	0.00	0.00	0.00	5 year inspection contract 2025-2029
Sports equipment & repairs	0.00	940.00	0.00	MUGA repairs - from MUGA reserves plus sports and asset
<b>SUB TOTAL</b>	<b>0.00</b>	<b>940.00</b>	<b>0.00</b>	
<b>Pavilion - see sheet 2 for breakdown</b>				
Utilities	702.00	662.00	800.00	
Maintenance inc cleaning	1,110.00	999.00	1,224.00	Cleaning, maintenance, servicing, repairs
Improvements	0.00	0.00	0.00	painting and other purchases (not maintenance)
Handyman	1,500.00	0.00	0.00	£500 budget for general maint on BuryDene
Consumables	50.00	100.00	100.00	loo rolls etc
<b>SUB TOTAL</b>	<b>3,362.00</b>	<b>1,761.00</b>	<b>2,124.00</b>	
	<b>Proposed Budget 2025/26</b>	<b>Forecast EOY spend</b>	<b>Proposed Budget 2025/26</b>	
<b>TOTAL</b>	<b>16,974.00</b>	<b>17,117.22</b>	<b>17,373.00</b>	Precept requested for 2025/26 was 17,000

**Precept 2024/25** - 285 homes -  
£14,000 = £49.12 per  
equivalent Band D dwelling

**Precept 2025/26** - 285 homes -  
£17,000 = £59.65 increase of  
£10.53 per Band D household

**Precept 2026/27** - 291 homes -  
£20,000 = £68.72 per Band D  
household, increase of £9.08,  
to cover proposed budget and  
allow for additional general  
reserves



# VERNHAM DEAN PARISH COUNCIL

## Vernham Dean Parish Council Listing of Payments in each Code for All Cost Centres (Between 01-04-2025 and 31-12-2025)

6 January 2026 (2025-2026)

### Cost Centre Administration

#### Code Number 1 Salaries & HMRC

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	07/04/2025			Treasurers Accoun		PAYE Month 1	HMRC	X	62.20		62.20
2	09/04/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.93		248.93
17	16/05/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.93		248.93
22	04/06/2025			Treasurers Accoun		PAYE Month 2	HMRC	X	62.20		62.20
25	09/06/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.93		248.93
26	09/06/2025			Treasurers Accoun		PAYE Month 3	HMRC	X	62.20		62.20
47	08/07/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.93		248.93
48	08/07/2025			Treasurers Accoun		PAYE Month 4	HMRC	X	62.20		62.20
75	13/08/2025			Treasurers Accoun		PAYE Month 5	HMRC	X	62.20		62.20
76	13/08/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.93		248.93
85	08/09/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.93		248.93
86	08/09/2025			Treasurers Accoun		PAYE Month 6	HMRC	X	62.20		62.20
92	07/10/2025			Treasurers Accoun		PAYE Month 7	HMRC	X	62.20		62.20
93	07/10/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.93		248.93
103	10/11/2025			Treasurers Accoun		PAYE Month 8	HMRC	X	62.40		62.40
104	10/11/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	248.73		248.73
110	04/12/2025			Treasurers Accoun		Clerk Salary	Clerk to the Parish Council	X	320.86		320.86
111	04/12/2025			Treasurers Accoun		PAYE Month 9	HMRC	X	80.00		80.00
Subtotal for Code: Salaries & HMRC									£2,889.90		£2,889.90

#### Code Number 2 Audit Fees

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
12	12/05/2025			Treasurers Accoun		Internal Audit Fee	Do The Numbers Ltd	X	275.00		275.00
73	13/08/2025	INV-00718556		Treasurers Accoun		External Audit Fee	BDO LLP	S	210.00	42.00	252.00
Subtotal for Code: Audit Fees									£485.00	£42.00	£527.00

#### Code Number 3 Other Admin Expenditure

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	22/04/2025			Treasurers Accoun		GIS Mapping Software	Geosphere	S	36.00	7.20	43.20
9	22/04/2025	INV 12166		Treasurers Accoun		Payroll	Red 76 Tax Ltd	S	120.00	24.00	144.00
10	23/04/2025			Treasurers Accoun		Data Protection Fee	Information Commissioner's Office	X	47.00		47.00
42	03/07/2025	WP-9467-6311		Treasurers Accoun		Postage	Clerk to the Parish Council	X	1.74		1.74
Subtotal for Code: Other Admin Expenditure									£204.74	£31.20	£235.94

#### Code Number 5 Subscriptions

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	22/04/2025			Treasurers Accoun		HALC/NALC affiliation fees	Hampshire Association of Local Councils	X	327.00		327.00
Subtotal for Code: Subscriptions									£327.00		£327.00

#### Code Number 6 Insurance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	03/07/2025			Treasurers Accoun		Insurance	Gallagher	Z	1,840.52		1,840.52
Subtotal for Code: Insurance									£1,840.52		£1,840.52

#### Code Number 8 Stationery & Consumables

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
19	27/05/2025			Treasurers Accoun		Annual Parish Assembly consumables	Clerk to the Parish Council	X	67.92		67.92
Subtotal for Code: Stationery & Consumables									£67.92		£67.92

#### Code Number 43 Chairmans Allowance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
113	22/12/2025			Treasurers Accoun		Chairmans allowance expenses	Clerk to the Parish Council	X	16.00		16.00
Subtotal for Code: Chairmans Allowance									£16.00		£16.00

Subtotal for Cost Centre: Administration 5,831.08 73.20 5,904.28

### Cost Centre Facilities & Services

#### Code Number 9 Grass Cutting

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
24	09/06/2025	INV 36341		Treasurers Accoun		Grass cutting	Scofell Commercial Landscapes	S	556.66	111.33	667.99
34	03/07/2025	INV 36609		Treasurers Accoun		Grass cutting	Scofell Commercial Landscapes	S	556.66	111.33	667.99
72	13/08/2025	INV 36870		Treasurers Accoun		Grass cutting	Scofell Commercial Landscapes	S	556.66	111.33	667.99
80	02/09/2025	INV 37117		Treasurers Accoun		Grass cutting	Scofell Commercial Landscapes	S	556.66	111.33	667.99
91	06/10/2025	INV 37385		Treasurers Accoun		Grass cutting	Scofell Commercial Landscapes	S	556.66	111.33	667.99
96	03/11/2025	INV 37646		Treasurers Accoun		Grass cutting	Scofell Commercial Landscapes	S	556.66	111.33	667.99
Subtotal for Code: Grass Cutting									£3,339.96	£667.98	£4,007.94
Subtotal for Cost Centre: Facilities & Services									3,339.96	667.98	4,007.94

### Cost Centre General Repairs & Maintenance

#### Code Number 12 Speed Limit Reminders

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	22/04/2025			Treasurers Accoun		Speed Limit Reminder quarterly fee	Tangley Parish Council	X	153.99		153.99
53	08/07/2025			Treasurers Accoun		Speed Limit Reminder quarterly fee	Tangley Parish Council	X	159.54		159.54
94	20/10/2025			Treasurers Accoun		Speed Limit Reminder quarterly fee	Tangley Parish Council	X	159.54		159.54
109	04/12/2025			Treasurers Accoun		Speed Limit Reminder	Tangley Parish Council	X	18.74		18.74
Subtotal for Code: Speed Limit Reminders									£491.81		£491.81

#### Code Number 14 Miscellaneous Repairs

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
78	22/08/2025	INV-01115		Treasurers Accoun		Picnic bench clearance Bury Dene	Farm Waste Solutions Ltd	S	50.00	10.00	60.00
112	22/12/2025			Treasurers Accoun		Bury Dene dragons teeth	Lansdown Fencing	X	140.00		140.00
Subtotal for Code: Miscellaneous Repairs									£190.00	£10.00	£200.00



# VERNHAM DEAN PARISH COUNCIL

Vernham Dean Parish Council

6 January 2026 (2025-2026)

## Listing of Payments in each Code for All Cost Centres (Between 01-04-2025 and 31-12-2025)

Code Number	42 Tree Removal										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
43	03/07/2025	2039		Treasurers Account		Tree removal	Arborline Tree Care	S	280.00	56.00	336.00
Subtotal for Code: Tree Removal									£280.00	£56.00	£336.00
Subtotal for Cost Centre: General Repairs & Maintenance									961.81	66.00	1,027.81
Cost Centre Grants & Donations											
Code Number	34 Grants										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
108	02/12/2025		49.1 10.11.2	Treasurers Account		Grant	Vernham Dean Village Hall	X	1,850.00		1,850.00
Subtotal for Code: Grants									£1,850.00		£1,850.00
Code Number	35 Donations										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
64	15/07/2025		15.5 12/5/25	Treasurers Account		Donation	Sarah Mills	X	50.00		50.00
Subtotal for Code: Donations									£50.00		£50.00
Subtotal for Cost Centre: Grants & Donations									1,900.00		1,900.00
Cost Centre Income											
Code Number	28 Pavilion Hire										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
79	02/09/2025			Treasurers Account		Pavilion hire refund	Ieva Coppins	X	100.00		100.00
114	29/12/2025			Treasurers Account		Pavilion hire refund	Marcus McGrigor	X	100.00		100.00
Subtotal for Code: Pavilion Hire									£200.00		£200.00
Subtotal for Cost Centre: Income									200.00		200.00
Cost Centre Playing Fields Association											
Code Number	21 Pavilion Utilities										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	22/04/2025			Treasurers Account		Pavilion Electricity	SSE Southern Electric	S	115.62	23.12	138.74
13	12/05/2025			Treasurers Account		Pavilion water rates	Business Stream	Z	9.70		9.70
66	18/07/2025	IV03214320		Treasurers Account		Pavilion Electricity	SSE Southern Electric	S	153.55	7.68	161.23
74	13/08/2025	2724707 / 856		Treasurers Account		Pavilion water rates	Business Stream	Z	62.09		62.09
100	03/11/2025	IV03613710		Treasurers Account		Pavilion Electricity	SSE Southern Electric	L	123.09	6.15	129.24
102	10/11/2025	2724707 / 924		Treasurers Account		Pavilion water rates	Business Stream	Z	45.47		45.47
106	14/11/2025	IV03692261		Treasurers Account		Pavilion water rates	SSE Southern Electric	L	23.29	1.16	24.45
Subtotal for Code: Pavilion Utilities									£532.81	£38.11	£570.92
Code Number	22 Pavilion maintenance										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	28/04/2025			Treasurers Account		Pavilion maintenance	Roland Security	S	75.00	15.00	90.00
15	12/05/2025	SM4909		Treasurers Account		Pavilion - Fire Extinguishers	Essential Fire Ltd	S	35.00	7.00	42.00
32	03/07/2025	SM4967		Treasurers Account		Pavilion maintenance	Essential Fire Ltd	S	250.00	50.00	300.00
70	28/07/2025	EC13704		Treasurers Account		Wasp nest removal	Eclipse Pest Control	X	75.00		75.00
95	03/11/2025	INV 5370		Treasurers Account		Pavilion maintenance - PAT testing	Reliance Appliance Testing	X	54.00		54.00
Subtotal for Code: Pavilion maintenance									£489.00	£72.00	£561.00
Code Number	24 PFA assets										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
14	12/05/2025	GB500C6TQ4		Treasurers Account		vacuum cleaner for pavilion	Numatic International Ltd	S	115.83	23.17	139.00
21	27/05/2025	212363		Treasurers Account		Picnic benches Bury Dene	Solway Direct Ltd	S	2,380.00	476.00	2,856.00
54	10/07/2025	1214636253		Treasurers Account		Gazebo	Robert Dyas	S	84.98	17.00	101.98
55	10/07/2025	DS-AEU-INV-C		Treasurers Account		Gazebo	Amazon	S	70.82	14.17	84.99
55	10/07/2025	DS-AEU-INV-C		Treasurers Account		Gazebo	Amazon	S	8.30	1.66	9.96
63	15/07/2025			Treasurers Account		Gazebos	Hurstbourne Tarrant Horticultural Soci	X	300.00		300.00
Subtotal for Code: PFA assets									£2,959.93	£532.00	£3,491.93
Code Number	25 PFA events										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
16	16/05/2025	INV 10066919		Treasurers Account		Fete consumables - bin hire	Test Valley Borough Council	X	94.00	18.80	112.80
20	27/05/2025			Treasurers Account		Fete consumables	Richard Winch	X	38.06		38.06
23	09/06/2025			Treasurers Account		Fete consumables	Richard Winch	S	5.82	1.17	6.99
28	17/06/2025	332		Treasurers Account		Fete consumables - circus skills	Circus Allstars	X	435.00		435.00
33	03/07/2025			Treasurers Account		Fete cash float	Clerk to the Parish Council	X	200.00		200.00
35	03/07/2025	945800		Treasurers Account		Fete consumables	Trophystore.co.uk	S	15.70	3.14	18.84
36	03/07/2025			Treasurers Account		Fete consumables	B&M Retail Ltd	Z	9.00		9.00
37	03/07/2025	GB500AZH30E		Treasurers Account		Fete consumables	BigDug Ltd	S	22.49	4.50	26.99
38	03/07/2025	GB54NPEGSA		Treasurers Account		Fete consumables	Amazon	S	10.81	2.17	12.98
39	03/07/2025	GB504WD863		Treasurers Account		Fete consumables	We Can Source It Ltd	S	47.41	9.48	56.89
40	03/07/2025	GB501714ZHJ		Treasurers Account		Fete consumables	My 1stopshop Ltd	S	14.66	2.93	17.59
44	07/07/2025	0417037		Treasurers Account		Fete consumables	Booker	S	29.58	5.92	35.50
44	07/07/2025	0417037		Treasurers Account		Fete consumables	Booker	Z	257.80		257.80
45	07/07/2025			Treasurers Account		Fete consumables	Tesco	S	143.33	28.67	172.00
46	08/07/2025			Treasurers Account		Fete cash float	Little Fingers Pre School	X	300.00		300.00
49	08/07/2025	19683		Treasurers Account		Fete consumables	B&M Retail Ltd	S	10.39	2.08	12.47
49	08/07/2025	19683		Treasurers Account		Fete consumables	B&M Retail Ltd	Z	12.00		12.00
56	10/07/2025			Treasurers Account		Fete consumables	Tesco	Z	48.99		48.99
57	11/07/2025			Treasurers Account		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
58	14/07/2025			Treasurers Account		Fete consumables	Tesco	Z	30.41		30.41
59	14/07/2025			Treasurers Account		Fete consumables	Amazon	S	57.38	11.48	68.86
60	14/07/2025	39422		Treasurers Account		Fete consumables	Stubbs Tickets	S	48.25	9.65	57.90
61	14/07/2025			Treasurers Account		Fete consumables	R&H Pubs	Z	639.03		639.03
61	14/07/2025			Treasurers Account		Fete consumables	R&H Pubs	S	1,092.02	218.41	1,310.43



# VERNHAM DEAN PARISH COUNCIL

Vernham Dean Parish Council

6 January 2026 (2025-2026)

## Listing of Payments in each Code for All Cost Centres (Between 01-04-2025 and 31-12-2025)

62	15/07/2025	26851		Treasurers Accoun		Fete consumables	Southern Wines Ltd	S	200.00	40.00	240.00
67	20/07/2025			Treasurers Accoun		Fete consumables	Amazon	S	26.82	5.36	32.18
69	28/07/2025			Treasurers Accoun		Fete consumables	B&M Retail Ltd	Z	56.57		56.57
71	13/08/2025			Treasurers Accoun		Summer Fete 2025 profit share	Little Fingers Pre School	X	2,527.18		2,527.18
83	03/09/2025			Treasurers Accoun		Summer Fete 2025 profit share	Hampshire County Council	X	2,527.18		2,527.18
Subtotal for Code: PFA events									£8,931.88	£363.76	£9,295.64
<b>Code Number</b>	<b>29 Pavilion consumables</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
29	17/06/2025	31342322		Treasurers Accoun		Pavilion consumables	Nisbets	S	48.57	9.71	58.28
65	17/07/2025			Treasurers Accoun		Pavilion consumables	B&M Retail Ltd	S	7.87	1.58	9.45
87	15/09/2025			Treasurers Accoun		Pavilion consumables	Amazon	S	13.22	2.65	15.87
88	15/09/2025			Treasurers Accoun		Pavilion consumables	Flintoft Ironmongers Ltd	S	8.32	1.67	9.99
89	15/09/2025			Treasurers Accoun		Pavilion consumables	Awan Marketing International Ltd	S	9.16	1.83	10.99
Subtotal for Code: Pavilion consumables									£87.14	£17.44	£104.58
<b>Code Number</b>	<b>30 Pavilion cleaning</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
3	15/04/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	30.00		30.00
4	22/04/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	30.00		30.00
18	20/05/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
27	12/06/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
41	03/07/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
68	26/07/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
77	22/08/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
84	08/09/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
90	06/10/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
101	05/11/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
107	24/11/2025			Treasurers Accoun		Pavilion cleaning	Kelly Lowth	X	32.00		32.00
Subtotal for Code: Pavilion cleaning									£348.00		£348.00
<b>Code Number</b>	<b>39 PFA bank account annual charges</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
50	22/04/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
51	19/05/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
52	17/06/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
81	18/07/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
82	18/08/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
98	16/09/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
99	20/10/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
116	18/11/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
117	16/12/2025			Vernham Dean PF		Bank account charges	Lloyds Bank	X	4.25		4.25
Subtotal for Code: PFA bank account annual charg									£38.25		£38.25
<b>Code Number</b>	<b>41 Play equipment repairs</b>										
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
30	23/06/2025	SIN065757		Treasurers Accoun		Play equipment repairs	Fenland Leisure	S	118.00	23.60	141.60
97	03/11/2025	INV 01348		Treasurers Accoun		MUGA maintenance	Farm Waste Solutions Ltd	S	800.00	160.00	960.00
105	14/11/2025	SIN068851		Treasurers Accoun		Play equipment repairs	Fenland Leisure	S	121.00	24.20	145.20
Subtotal for Code: Play equipment repairs									£1,039.00	£207.80	£1,246.80
Subtotal for Cost Centre: Playing Fields Association									14,426.01	1,231.11	15,657.12
<b>TOTALS</b>									<b>£26,658.86</b>	<b>£2,038.29</b>	<b>£28,697.15</b>



# VERNHAM DEAN PARISH COUNCIL

## Vernham Dean Parish Council Listing of Receipts in each Code for All Cost Centres (Between 01-04-2025 and 31-12-2025)

6 January 2026 (2025-2026)

### Cost Centre Income

Code Number		16 Precept		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
7	07/04/2025			Treasurers Account		Precept	Test Valley Borough Council	X	8,500.00		8,500.00
33	08/09/2025			Treasurers Account		Precept	Test Valley Borough Council	X	8,500.00		8,500.00
							Subtotal for Code: Precept		£17,000.00		£17,000.00
Code Number		19 Bank Interest		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
19	09/04/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	37.71		37.71
20	09/05/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	31.19		31.19
21	09/06/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	30.33		30.33
24	09/07/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	26.23		26.23
31	11/08/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	14.49		14.49
34	09/09/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	8.66		8.66
35	09/10/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	7.72		7.72
39	10/11/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	8.24		8.24
40	09/12/2025			Commercial Instan		Bank Interest	Lloyds Bank	X	7.47		7.47
							Subtotal for Code: Bank Interest		£172.04		£172.04
Code Number		28 Pavilion Hire		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
1	22/04/2025	2025-2026/14		Treasurers Account		Pavilion Hire	Jaime Atkinson - Willes	X	65.00		65.00
2	27/05/2025	2025-2026/15		Treasurers Account		Pavilion Hire	Little Fingers Pre School	X	35.00		35.00
5	27/06/2025	2025-2026/18		Treasurers Account		Pavilion Hire	Andover Town FC	X	5.00		5.00
6	27/06/2025	2025-2026/17		Treasurers Account		Pavilion Hire	Andover Town FC	X	35.00		35.00
9	04/06/2025			Treasurers Account		Donation	Carol Ward	X	20.00		20.00
11	04/07/2025	2025-2026/16		Treasurers Account		Pavilion Hire	Little Fingers Pre School	X	35.00		35.00
22	11/07/2025	2025-2026/23		Treasurers Account		Pavilion Hire	Andover Ravens Football Club	X	105.00		105.00
25	15/07/2025	2025-2026/25		Treasurers Account		Pavilion Hire	Ieva Coppins	X	145.00		145.00
27	28/07/2025	2025-2026/24		Treasurers Account		Pavilion Hire	Simon Walker	X	45.00		45.00
28	12/08/2025	2025-2026/26		Treasurers Account		Pavilion Hire	Laura Cook	X	45.00		45.00
29	04/08/2025	2025-2026/22		Treasurers Account		Pavilion Hire	Haywards FC	X	175.00		175.00
30	22/08/2025			Treasurers Account		Donation	Richard Winch	X	50.00		50.00
32	03/09/2025	2025-2026/27		Treasurers Account		Pavilion Hire	Picket Piece Football Club	X	50.00		50.00
36	27/10/2025			Treasurers Account		Pavilion Hire	Georgia Taylor	X	15.00		15.00
37	10/11/2025	2025-2026/29		Treasurers Account		Pavilion Hire	Laura Priestley Cooper	X	45.00		45.00
38	15/12/2025	2025-2026/30		Treasurers Account		Pavilion Hire	India Burney	X	35.00		35.00
41	23/12/2025			Treasurers Account		Pavilion Hire	Marcus McGrigor	X	135.00		135.00
							Subtotal for Code: Pavilion Hire		£1,040.00		£1,040.00
							Subtotal for Cost Centre: Income		18,212.04		18,212.04

### Cost Centre Playing Fields Association

Code Number		25 PFA events		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
3	27/05/2025	2025-2026/20		Treasurers Account		Summer Fete - stallholder fee	Buttercup Woodcraft / Firebird Leather	X	10.00		10.00
4	03/07/2025	2025-2026/19		Treasurers Account		Summer Fete - stallholder fee	K's Boutique	X	10.00		10.00
10	20/06/2025			Treasurers Account		Donation	Conholt Estate	X	5,000.00		5,000.00
12	08/07/2025			Treasurers Account		Donation	John Hale	X	7.00		7.00
13	08/07/2025			Treasurers Account		Donation	Richard Backhouse	X	10.00		10.00
14	08/07/2025			Treasurers Account		Fete cash float	Quiller Taylor	X	1,680.25		1,680.25
15	08/07/2025			Treasurers Account		Donation	Paul Willis	X	4.00		4.00
16	07/07/2025			Vernham Dean PF		Event takings - SumUp payments	SumUp	X	821.99		821.99
17	17/06/2025			Vernham Dean PF		SumUp test payment	SumUp	X	0.98		0.98
18	24/06/2025			Vernham Dean PF		SumUp test payment	SumUp	X	0.98		0.98
23	09/07/2025			Treasurers Account		Event cash takings	Cash	X	3,519.10		3,519.10
26	28/07/2025			Treasurers Account		Fete cash float	Little Fingers Pre School	X	31.00		31.00
							Subtotal for Code: PFA events		£11,095.30		£11,095.30
							Subtotal for Cost Centre: Playing Fields Association		11,095.30		11,095.30

### Cost Centre VAT

Code Number		15 VAT Reclaim		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
8	10/04/2025			Treasurers Account		VAT reclaim	HMRC	X	1,715.15		1,715.15
							Subtotal for Code: VAT Reclaim		£1,715.15		£1,715.15
							Subtotal for Cost Centre: VAT		1,715.15		1,715.15

**TOTALS** ..... **£31,022.49** **£31,022.49**



# VERNHAM DEAN PARISH COUNCIL

6 January 2026 (2025-2026)

## Vernham Dean Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

<b>Bank Reconciliation at 31/12/2025</b>			
	Cash in Hand 01/04/2025		47,813.22
	<b>ADD</b>		
	Receipts 01/04/2025 - 31/12/2025		31,022.49
			78,835.71
	<b>SUBTRACT</b>		
	Payments 01/04/2025 - 31/12/2025		28,697.15
<b>A</b>	<b>Cash in Hand 31/12/2025</b> (per Cash Book)		<b>50,138.56</b>
	Cash in hand per Bank Statements		
	Petty Cash	31/12/2025	0.00
	Treasurers Account - Lloyds	31/12/2025	4,450.11
	Commercial Instant Access - Lloyd	31/12/2025	15,676.04
	35 Day Notice - Redwoods	31/12/2025	30,000.00
	Vernham Dean PFA Community Ac	31/12/2025	12.41
			<b>50,138.56</b>
	Less unrepresented payments		
			50,138.56
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>50,138.56</b>
	<b>A = B Checks out OK</b>		